# QUICK TIPS

* When pasting anything into your Google Doc, clear the existing styling by using **“CTRL + SHIFT + V”** on PC or **“CTRL + SHIFT + V”** on a Mac.
* Referencing an Element from the Request Body in a paragraph? Enclose it like so: `*Element*`.
* Does your Request Body have a **"Description"** object? If so, leave it blank **{"Description": ""}**
* Request Body looking incorrect? **Find:** Authorization **Replace:** Authentication
* Write it out! Avoid **[click here](url)**. Instead, write **the [Full Guide Name](url) guide**.
* Don’t forget the **## Conclusion**. 1-3 sentences summarizing what you just taught us will suffice.
* “Can you say that in less words without losing the point?” Keep it **concise**.
  + ***Actual example:*** *Because of the way inheritance works this means all of our buyer users will have to have the same level of access.*
  + ***Revised example:*** *Buyer users will have the same level of access due to the OrderCloud.io inheritance configurations.*
* Want to make something **BOLD**? It needs \*\*BOLD\*\* or <strong>BOLD</strong> tags.
* Want to turn off “smart quotes”? **Tools > Preferences > [uncheck] Use Smart Quotes.**

# HEADER

There is no need to resize your text. To create headers, simply add: ## before your header text.

*Example:*

## 1. This Is My First Header

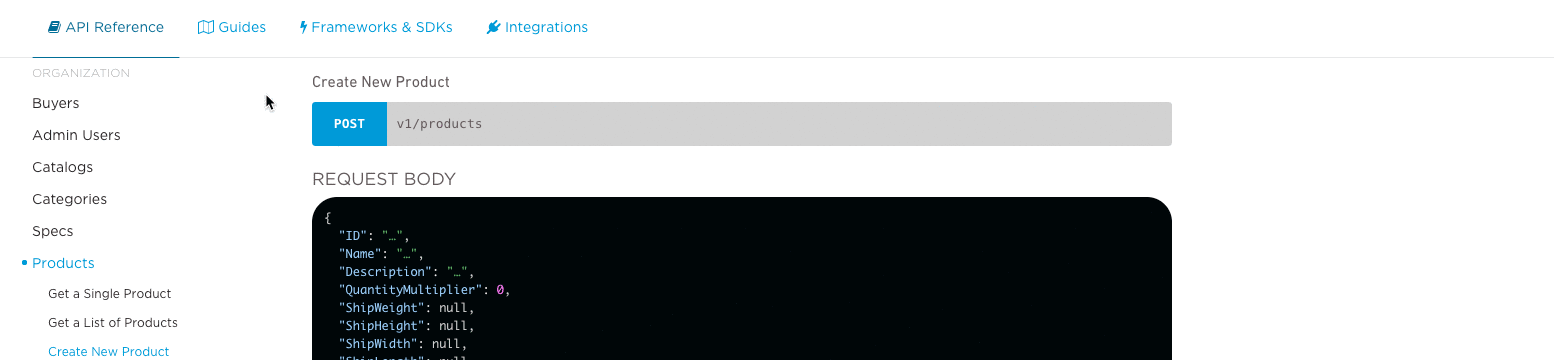
# 

# API REFERENCE

Please don’t forget to include the API Reference **EACH TIME YOU MAKE A REQUEST BODY**.

*No need to repeat the same API Reference if one step makes multiple calls to the same reference.*

1. Go here <https://documentation.ordercloud.io/api-reference>.
2. Find the correct reference, hover next to the title it to copy the link to your clipboard:



1. Paste link above your Request Body.

*Example:*

API Reference: Create New Product](<https://documentation.ordercloud.io/api-reference#Products_Create>)

# 

# 

# 

# REQUEST BODY

1. Enclose your Request Body with a set of ``` {request body} ```
2. Include **GET**, **PATCH**, **DELETE**, or **PUT**, **Authentication**, and **Content-Type** before your body
3. Include a [space] between your POST, Authentication, Content-Type and your Request Body:

*Example:*

```

POST https://api.ordercloud.io/\*\*YOUR API CALL\*\* HTTP/1.1

Authentication: Bearer put\_access\_token\_here

Content-Type: application/json

{

*COPY THE REQUEST BODY EXACTLY AS SHOWN IN THE API REFERENCE*

}

```

# CALL OUT (optional)

Use a CALL OUT when you want to refer the user to something unrelated from the flow of your example.

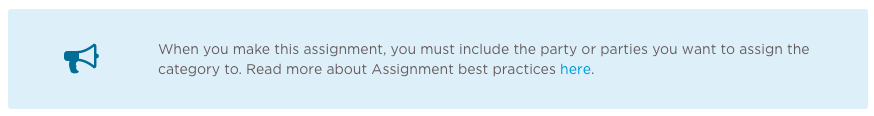
*Examples of when to use a CALL OUT:*

* “Want to learn how to do something close to this? Check out this guide.”
* “You can also use this value instead of that value in your request body.”

1. Copy + Paste this tag around your text:

<div class=note>*Replace this with your text*</div

Once generated, your CALL OUT will look like this:



# IMAGE (optional)

# Insert an image to provide further insight on an example or explain a concept visually.

1. Find your desired image *(need one created? Draw it on paper and message @esitarz on slack).*
2. Rename your image: myGuideName
3. Upload the image to the [v3/images](https://drive.google.com/drive/folders/0B7wTW8u6jkm5Q2ZtVncyU2paUms?usp=sharing) folder.
4. Use this markdown to indicate where your image belongs:

![ImageName](imagename.jpg)

# TABLE (optional)

# Want a table? You need to use html. Here is the code you need to make a table:

<table class="table table-bordered table-responsive">

<tr>

<th>COLUMN 1 ROW 1</th>

<th>COLUMN 2 ROW 1</th>

<th>COLUMN 3 ROW 1</th>

</tr>

<tr>

<td>COLUMN 1 ROW 2</td>

<td>COLUMN 2 ROW 2</td>

<td>COLUMN 3 ROW 2</td>

</tr>

<tr>

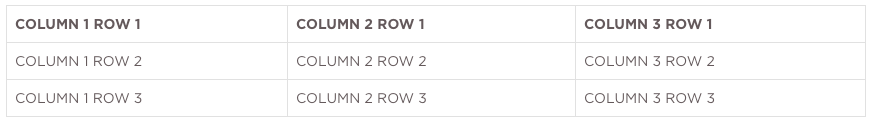
<td>COLUMN 1 ROW 3</td>

<td>COLUMN 2 ROW 3</td>

<td>COLUMN 3 ROW 3</td>

</table>

Once generated, your code will look like this:



# 